



**THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 83
(NORTH OKANAGAN-SHUSWAP)**

Job Title: BUS DRIVER

Job Number: 327

Responsible to:

Manager of Transportation

Reports to:

Manager of Transportation

Job Summary:

Provides bus transportation in a professional manner to students to and from school and other trips as required.

DUTIES AND RESPONSIBILITIES INCLUDE:

- Transport students safely and efficiently.
- Maintain discipline within school bus.
- Perform minor first aid and complete forms.
- Perform pre and post trip inspections as per government regulations.
- Clean and fuel bus as required.
- Maintain all necessary paperwork and records.
- Install chains with regards to safety of students and bus.

The above job description reflects the principal functions of the job. Other comparable or transient duties which are within the areas of knowledge and skills required by the job description may also be assigned.

QUALIFICATIONS REQUIRED:

- Grade Ten plus a valid B.C. Class 2 Driver's License with air endorsement.
- One years' recent experience in professional driving and working with students.
- Conscientious driver with ability to transport students safely and efficiently.
- Demonstrated ability to effectively maintain discipline within the school bus.
- Capable of changing wheels and installing tire chains under adverse conditions.
- Sufficient mechanical knowledge to carry out basic trouble shooting and advise of repairs required.
- Demonstrated sound judgment required for making driving decisions under varying road conditions and dealing with student behavior.
- Demonstrated ability to communicate effectively with parents, students and staff.